

1 COLORADO GAY RODEO

2 ASSOCIATION

3 BY- LAWS

4 2021



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57 **Article I. Name of the Corporation**

58
59 1. Name

60 Pursuant to the Articles of Incorporation, and under the laws of the State of Colorado, the name of this organization
61 shall be the Colorado Gay Rodeo Association, Inc., hereafter known as the CGRA.
62

63 2. Assumed Name

64 The corporation shall have the right to conduct its business under an assumed name that shall be CGRA, or such
65 other assumed name that the corporation may authorize.
66

67 3. Corporation Status

68 The CGRA is a nonprofit corporation under applicable laws and rules.
69

70 4. Offices

71 The offices of the CGRA Board of Directors are located in Denver, Colorado.

- 72 a. The CGRA Board of Directors may also have offices at such other places, within and without the State
73 of Colorado, from time to time, as determined by the needs of the business of the CGRA Board of
74 Directors and approved by the Board.
75 b. The address of the CGRA Board of Directors is maintained as a Post Office Box.
76
77

78 **Article II. Purpose**

79
80 1. Objective

81 The objective of the CGRA shall be to elevate the image of women and men in the sports field of rodeo and
82 promoting the Country/ Western lifestyle.
83

84 2. Purposes

85 The purposes of the CGRA include, but are not necessarily limited to the following:

- 86 a. Provide an organization and activities consistent with promoting the sport of rodeo and the Country/
87 Western lifestyle, which encourages individual participation
88 b. Educate and inform its Members, other interested organizations, and individuals, regarding the sport of
89 rodeo and the Country/ Western lifestyle
90 c. Provide a forum for communication among its Members, the Gay community, and the public in general
91 through activities and charitable contributions
92 d. Conduct/ Host all annual IGRA sanctioned or CGRA sponsored rodeos held in Colorado.
93

94 3. Activities

95 Activities of the CGRA may include, but are not necessarily limited to:

- 96 a. Hosting rodeos
97 b. Hosting gymkhanas
98 c. Fundraising activities
99

100 4. Prohibitions

101 The following are prohibited:

- 102 a. Discrimination--The CGRA shall not engage in any discrimination, whether related to gender,
103 physical handicap, race, religion, creed, sexual orientation, age, or national origin.
104 b. Use of Funds--No part of the net earnings of the corporation shall insure the benefit of, or be
105 distributed to its members, trustees, officers, or other private persons, except that the CGRA is authorized
106 and empowered to pay compensation for services rendered and to make payments and distributions in
107 furtherance of the purposes set forth in Article II hereof.
108
109
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110 **Article III. Organization**

111
112 1. CGRA Board of Directors

113 The CGRA is governed by a Board of Directors.

114
115 2. Composition of the CGRA Board of Directors

116 The CGRA Board of Directors, hereafter referred to as the Board, consists of five (5) elected officers (The
117 Executive Board), four (4) elected committee chairpersons, and one (1) elected rodeo director, all of whom are
118 voting members. Officers holding a position on the Board shall not hold more than that one position.

119
120 3. Elected Officers, Committee Chairpersons, and other Members of the Board

121 The following are the elected Officers, Committee Chairpersons, and Members of the Board: a.

122 The Elected Officers

- 123 1) President
- 124 2) Vice President
- 125 3) Secretary
- 126 4) Treasurer
- 127 5) IGRA Trustee

128 b. The Committee Chairpersons

- 129 1) Rodeo Director
- 130 2) Public Relations
- 131 3) Fundraising
- 132 4) Rodeo & Gymkhana Events
- 133 5) Membership

134
135 4. Term of Office

136 The term of office of the Elected Officers of the Board is one (1) year, except that the term of office of the IGRA
137 Trustee is three (3) years, or as may be legislated by IGRA. The term of office starts on October 1 of the year of the
138 annual elections except for the IGRA Trustee. The term of office for each newly elected Board starts on October
139 1st following the annual elections except for the IGRA Trustee.

140
141 5. Executive Board

142 The elected officers comprise the Executive Board. The Executive Board is empowered between meetings of the
143 board of directors to handle all matters pertaining to Directors' duties, subject to ratification by the Board of
144 Directors at the next meeting of the board of directors.

145
146 6. Duties and Responsibilities

147 The Board of Directors is responsible for the operations of the CGRA. This Board may delegate such authority as is
148 necessary to govern the day to day operations of the CGRA to the Executive Board.

149
150 7. Duties of the Members of the Board of Directors

151 The duties and responsibilities of the Board Elected Officers and Standing Committee Chairpersons are described in
152 the following paragraphs:

153 a. President-- The President is the Chief Executive Officer of the CGRA and shall:

- 154 1) Preside at all meetings of the CGRA Board, Executive Board, General Membership, and Rodeo
155 Committee
 - 156 2) Have general and active management of the business and affairs of the CGRA, including the
157 preparation of the agenda for the meeting of the Board
 - 158 3) See that all orders and resolutions of the Board are carried into effect
 - 159 4) Vote in accord with Roberts Rules of Order (current edition).
 - 160 5) Perform such other duties and have such other authority and power as the Board of Directors
161 may from time to time prescribe
 - 162 6) Be an ex-officio member of all Committees.
 - 163 7) With the approval of Board, will sign all duly authorized certificates, contracts and other
164 agreements.
-

165 8) With approval of Board, and in conjunction with a second member of the Executive Board,
166 will sign any deeds, mortgages, or bonds.

167 9) Ensure continuing status of CGRA's scholarship program.
168

169 b. Vice President

170 1) Attend as a voting member all meetings of the CGRA Board, Executive Committee, General
171 Membership and Rodeo Committee

172 2) In the absence of or the disability of the President, performs the duties, has the authority, and
173 exercises the power of the President

174 3) Performs such other duties and has such other authority as the President and the Board of
175 Directors may prescribe

176 4) Serves as the liaison for the Mr., Ms., Miss and MsTer CGRA and is responsible for ensuring
177 all money from the Royalty team has been recorded and submitted in a negotiable form to the
178 Treasurer within five (5) days of its availability.

179 5) At the General Membership meeting that nearest to ninety days prior to the presentation of the
180 10 Year Anniversary Titleholders awards, shall present the Ten Year Title Holders to the General
181 Membership. Further, shall contact them ninety days prior to the awards presentation to
182 determine if they wish to receive their award Buckle/Crown or have the money donated to the
183 Charity of their choice as is directed elsewhere in these bylaws.

184 6) Coordinate with the Fundraising Chairperson all fundraising events for CGRA.

185 7) Shall solicit and schedule all rodeo entertainment.

186 8) Shall serve as Rodeo Dance Hall Manager during the rodeo.

187 9) Shall coordinate with the Rodeo and Gymkhana Events Chairperson all people events for
188 gymkhanas.

189
190 c. Secretary

191 1) Under the supervision of the President shall attend as a voting member all meetings of the
192 CGRA Board, Executive Committee, General Membership, and Rodeo Committee

193 2) Record the minutes of all proceedings, publish those minutes, and distribute the same

194 3) Give, or cause to be given, notice of all meetings of the CGRA Board, Executive Committee,
195 and General Membership

196 4) Maintain custody of the seal of the CGRA and, when authorized by the Board, affix the same
197 to any instrument requiring such seal

198 5) Maintain a written record of all policies and procedures prescribed by the CGRA Board or the
199 Executive Board

200 6) Shall see that all special notices are duly given in accordance with CGRA By-Laws

201 7) Shall obtain Rodeo and Gymkhana awards to include, but not be limited to, ribbons, sashes,
202 buckles and plaques

203 8) Shall perform all duties incident to the office and such other duties as may be prescribed from
204 time to time

205 9) With assistance of Rodeo Director, gathers all records regarding rodeo to be entered into the
206 corporate records.

207
208 d. Treasurer

209 1) Under the supervision of the President shall attend as a voting member all meetings of the
210 CGRA Board, Executive Committee, General Membership, and Rodeo Committee

211 2) Have custody of the funds of the CGRA

212 3) Keep full and accurate accounts of receipts and disbursements of the CGRA

213 4) Be a signer of all bank accounts

214 5) Deposit all money and other valuable effects in the name of and to the credit of the CGRA in
215 such depositories as may be designated by the Board within three (3) business days of receipt

216 6) Disburse the funds of the CGRA as may be ordered by the Board and upon receipt of proper
217 vouchers.

218 a) taking proper vouchers for the disbursements

- 219 b) such disbursements shall require the signature of two (2) members of the Executive
220 Committee
- 221 7) Render to the President and the Board, at the regular meeting of the Board, or whenever they
222 may require it, an account of all transactions of the Treasurer and of the financial position of the
223 CGRA
- 224 8) At the first regularly scheduled meeting, following 1 January, of the Board submit a proposed
225 budget for adoption
- 226 9) Shall handle all rodeo related expenses and income
- 227 10) Provide adequate number of checks for rodeo payments
- 228 11) Be responsible for maintaining bank and money drops during rodeo
- 229 12) Adhere to accounting forms and control procedures; provide all necessary forms and control
230 procedures
- 231 13) Be responsible for maintaining and controlling scrip and ticket sales during rodeo.
- 232 14) Maintain an interest bearing account for the CGRA/Wayne Jakino – Educational Scholarship
233 Fund. Said account may be in the form of a Money Market Account, Certificate of Deposit or
234 other instrument as is appropriate and directed by the Board of Directors.
- 235 15) Maintain a line item for the CGRA Contestant Growth, Education, and Finals Appreciation
236 Fund which will be a “pass-through” account. Any interest that might accrue will remain in the
237 General Funds of CGRA.
- 238

239 e. IGRA Trustee

- 240 1) Under the supervision of the President shall attend as a voting member all meetings of the
241 CGRA Board, Executive Committee, General Membership, and Rodeo Committee
- 242 2)The International Gay Rodeo Association (IGRA) Trustee is the liaison of the CGRA to the
243 IGRA
- 244 3)The IGRA Trustee represents the CGRA and expresses the opinion of the CGRA in all business
245 acted upon by the IGRA
- 246 4)Term of office is three (3) years, or as legislated by IGRA, and begins immediately upon
247 election
- 248 5)Eligibility to be an IGRA Trustee requires a member of CGRA to have completed one (1) year
249 of continuous membership with the CGRA organization
- 250 6)The CGRA Trustee shall be eligible to receive a \$1,000 stipend, from the CGRA general fund,
251 for all out of state, required IGRA Board Meetings. These funds may be paid out as the Trustee
252 applies for them and shall not exceed \$1,000 total in one calendar year. (Note this shall be
253 effective for the 2009 Calendar/CGRA Board year.)
- 254

255 f. Rodeo Director.

- 256 1)Under the supervision of the President, shall attend as a voting member all meetings of the
257 CGRA Board, General Membership, and Rodeo Committee.
- 258 2)For further responsibilities, see Article XIV, Paragraph 4, a.
- 259

260 g. Public Relations Chairperson

- 261 1) Under the supervision of the President shall attend as a voting member all meetings of the
262 CGRA Board, General Membership, and Rodeo Committee
- 263 2) Responsible for producing the official rodeo program in coordination with the Fundraising
264 Chair.
- 265 3) Coordinate all advertising prior to and during rodeo for CGRA
- 266 4) Shall be responsible for the monthly publication and distribution to the General Membership of
267 the monthly of the newsletter
- 268 5) Shall handle or cause to be handled all promotional correspondence and communication as
269 deemed necessary
- 270 6) Shall ensure that incoming and outgoing promotional correspondence is submitted to the
271 Board for approval of submission to the records
- 272 7) Shall actively and regularly submit press releases to the appropriate news media contacts
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h. Fundraising Chairperson

- 1) Under the supervision of the President shall attend as a voting member all meetings of the CGRA Board, General Membership and Rodeo Committee
- 2) Coordinate with the Public Relations Chairperson in producing the Official Rodeo Program
- 3) Shall solicit and coordinate all sponsorships for rodeo and CGRA, to include, but not be limited to banners, signs, CGRA Merchandise, buckle sales, and advertising (including the rodeo program).
- 4) Shall sign all duly authorized contracts and other agreements pertaining to Sponsorship and Advertising up to a monetary value of \$5,000 as they pertain to the Sponsorship Program. May also sign contracts and agreements up to a monetary value of \$5,000, that fall outside of the approved Sponsorship Program guidelines, subject to Board of Directors Ratification. Said contracts shall be counter-signed by the President

i. Rodeo and Gymkhana Events Chairperson

- 1) Under the supervision of the President shall attend as a voting member all meetings of the CGRA Board, General Membership, and Rodeo Committee
- 2) Coordinate with the Vice President all People Events for gymkhanas
- 3) Coordinate the rodeo arena staff with the Arena Director
- 4) Responsible for providing secure housing and maintenance of arena equipment (barrels, poles, flags, etc.) and arena supplies (pellets, flour, etc.)
- 5) Responsible for maintaining list of Contestants eligible for Contestant Growth, Education, and Finals Appreciation Fund and for ensuring that the appropriate funds raised during the year are recorded and submitted in a negotiable form to the Treasurer within five (5) days of their availability. Also responsible for working with the Treasurer to ensure that the available funds are distributed correctly and, in the case of IGRA Finals, sent to the IGRA Finals Hosting Association.

j. Membership Chairperson

- 1) Under the supervision of the President, shall attend as a voting member all meetings of the CGRA Board, General Membership, and Rodeo Committee
- 2) Maintain a current membership list
- 3) Document all membership applications and payments
- 4) Ensure Membership Committee members available at all CGRA functions to include rodeo and gymkhanas
- 5) Coordinate all general membership elections with the Election Committee, including verifying members in good standing and confirming eligibility of candidates
- 6) Provide current membership list to the IGRA on a monthly basis
- 7) Act as administrator and moderator of the CGRA group and mailing list

8. Fiduciary Responsibility

The CGRA through its Board of Directors are responsible for raising all funds necessary for the operation of the CGRA. Operating funds are raised through:

- a. membership dues
- b. contributions
- c. fundraising activities

9. Indemnification

The CGRA shall indemnify and hold all trustees, officers, committee chairpersons, and committee members harmless from all liabilities, obligations, claims, causes of action, or expenses of any kind, including without limitation, attorney's fees that may arise or be incurred by them as a result of the performance of their duties for or on the behalf of the CGRA, to the fullest extent of the law.

326 10. Political Activity

327 The CGRA is not a political organization. The CGRA by any action of the Board of Directors or individual
328 members shall not:

- 329 a. make any representation or commitment that involves CGRA or commits the CGRA to provide any part
330 of its activities to the carrying on of propaganda
- 331 b. or otherwise attempting to influence legislation
- 332 c. The CGRA shall not participate in or intervene in
333 1) the publishing of or distribution of statements
334 2) any political campaign on the behalf of any candidate for public office
335

336 11. Vacancy

337 Any elected or appointed position is deemed vacant if any of the following occurs:

- 338 a. The individual filling the position submits a written or oral resignation to the Board for any position
- 339 b. The individual filling the position fails to perform the duties of the position and is removed by the Board
340 for any reason
341

342 12. Vacancy on the Board of Directors

343 If any position on the Board becomes vacant for any reason, it shall be filled as described in the following
344 paragraphs:

- 345 a. The Vice President shall fulfill the office of the President until the next General Membership meeting at
346 which time an open election shall be immediately held
- 347 b. Any other vacancy of an elected officer shall be filled by
348 1) the temporary appointment to the office by the President
349 2) said temporary appointment duration will be until the next General Membership meeting at
350 which time an election shall be immediately held
351 3) Any appointed officer shall not have a Board vote
- 352 c. If the position of the CGRA Trustee is vacant for any reason, a special election shall be held to fill the
353 remainder of the term.
354
355

356 **Article IV. Membership**

357
358 1. Eligibility

359 Membership in the CGRA is open to anyone of legal age regardless of gender, age, national origin, sexual
360 orientation, religion, or race. In Colorado, the legal age is 18 years. Applicants living in other states are governed by
361 these rules. Limited junior memberships are available for those under the age of 18 with parental or adult guardian
362 consent.
363

364 2. Honorary Member

365 An Honorary Member is exempt from all dues payment, and is not a voting member of the CGRA nor can s/he hold
366 an elected office in the CGRA. The Board of Directors will nominate an individual or entity for Honorary
367 Membership for a period of one calendar year and provide the reasons to the General Membership. The Honorary
368 Membership will then be voted upon at the next regularly scheduled General Membership Meeting.
369

370 3. Members Right to Privacy

371 The CGRA shall respect the individual's right to privacy as provided in their membership application or other
372 communications received from them. If there is any doubt regarding the member's preference, no information about
373 a member is to be published.
374

375 4. Application and Fees

376 An individual or organization seeking membership in the CGRA must submit a properly completed membership
377 application form accompanied by the established fees for the designated class of membership requested. Upon
378 receipt of the membership application form and fees, CGRA will grant provisional membership status to the
379 applicant until the application is presented to the Board for approval at the next scheduled CGRA Board of Directors

380 meeting. Provisional membership status limits the applicant to participation in IGRA rodeos and CGRA gymkhanas
381 as a member but prohibits other membership privileges until Board approval.

382

383 5. Review of New Membership Applications and Membership Renewals

384 Request for new membership in the CGRA and renewals with prior termination of twelve or more months of
385 inactive status must be approved by the Board of Directors. Reasons for not approving a new membership
386 application or a renewal could include, but are not limited to, the following:

- 387 a. Disruption of a meeting.
- 388 b. Abusive language or actions directed toward another member of the CGRA.
- 389 c. Slander directed against another member of the CGRA.
- 390 d. Taking action or conduct which may reflect poorly upon the CGRA.
- 391 e. Failure to remit funds due to the CGRA.
- 392 f. Notification from IGRA in accordance with IGRA By-Laws

393

394 6. Notification of Denial

395 Any decision of the Board to deny membership to an applicant will be prepared in writing and sent to the applicant.

396

397 7. Right of Appeal

398 Any denial of membership may be appealed to the General Membership of the CGRA by submitting written
399 notice within thirty (30) days of the postmark date of the notification of denial of membership to the
400 Secretary of the Board. At the next General membership meeting, a vote by two-thirds (2/3) of the members
401 present and voting shall be required to overturn the decision of the Board.

402

403 8. Classes of Membership

404 There are six (6) classes of membership in the CGRA. All members shall receive the monthly newsletter by e-mail
405 unless otherwise indicated to the Membership Chair. The following are the classes of membership

- 406 a. Active
- 407 b. Junior
- 408 c. Blue Ribbon
- 409 d. Champion
- 410 e. Grand Champion
- 411 f. Lifetime

412

413 9. Dues

414 The dues for the CGRA are as follows

- 415 a. Active – annual dues shall be thirty-five dollars (\$35.00). Annual renewals prior to inactivation shall
416 be discounted to twenty-five dollars (\$25.00).
- 417 b. Junior – annual dues shall be twelve dollars (\$12.00). Individual must be under the age of 18.
- 418 c. Blue Ribbon – annual dues shall be one hundred dollars (\$100.00). Under this class of membership, the
419 member may have a one-quarter (1/4) page no charge advertisement in the newsletter. This class of
420 membership includes the Active Member Annual dues.
- 421 d. Champion – annual dues shall be two hundred dollars (\$200.00). Under this class of membership, the
422 member may have a one- half (1/2) page at no charge advertisement in the newsletter. This class of
423 membership includes the Active Member Annual dues.
- 424 e. Grand Champion – annual dues shall be five hundred dollar (\$500.00). Under this class of membership
425 the member may have a full page at no charge advertisement in the newsletter. This class of membership
426 includes the Active Member Annual dues.
- 427 f. Lifetime- recognized for their longtime active membership in the CGRA and for their continued
428 service to and for the organization, an individual or entity may be recommended for a Lifetime
429 Membership by the Board of Directors for approval by a 2/3 vote of the General Membership at the next
430 regularly scheduled meeting of the Membership. This class of membership is exempt from all Active
431 Member Annual dues.
- 432 g. The Board of Directors may authorize reduced membership fees by a 2/3 vote for a specific purpose
433 and for a limited duration when they determine it to be in the best interests of CGRA to do so.

434

435 10. Membership Period

436 Payment of dues by an individual or entity along with the approval of the CGRA Board of Directors, when required,
437 shall place the member’s status as “active” for a period of one (1) year from the date of payment to the last day of
438 the same quarter in the next calendar year. Failure to submit payment for membership renewal within 10 days after
439 expiration shall place member’s status as “inactive”.

440

441 11. Termination of Membership

442 Membership in the CGRA may be terminated by the Board of Directors for cause, including with limitations to the
443 following:

- 444 a. Failure to promptly pay dues and other fees as prescribed by these By-Laws
- 445 b. Misrepresentation of material facts in the application for membership or falsification of any of the
- 446 information contained therein
- 447 c. Any course of conduct which is deemed detrimental to or is contrary to the stated purposes of CGRA

448

449 12. Right of Appeal Regarding Terminated Memberships

450 The decision to terminate the membership of any member may be appealed to the General Membership of the
451 CGRA. This appeal is made by submitting written notice of intent to appeal no later than twenty (20) days after the
452 postmark date of the notification of termination of membership to the Secretary of the Board. At the next General
453 Membership meeting, a vote by two-thirds (2/3) of the members present and voting shall be required to overturn the
454 decision of the Board.

455

456 **Article V. Eligibility for CGRA Elected Officers, Committee Chairpersons, and Members of the Board**

457

- 458 1. The following members of the Board must be a member in good standing with the CGRA for a minimum of
459 twelve (12) consecutive months prior to taking office and should be bondable.
 - 460 a. President
 - 461 b. Vice President
 - 462 c. Secretary
 - 463 d. Treasurer
 - 464 e. IGRA Trustee
 - 465 f. Rodeo Director
- 466 2. The following members of the Board must be a member in good standing with the CGRA for a minimum of
467 six (6) consecutive months prior to taking office:
 - 468 a. Public Relations Chairperson
 - 469 b. Fundraising Chairperson
 - 470 c. Rodeo & Gymkhana Events Chairperson
 - 471 d. Membership Chairperson
 - 472 e. Community Outreach Chairperson
- 473 3. Additionally, the following members of the Board each have an additional requirement:
 - 474 a. Executive Board members—Must previously have served at least a one year term of office at a different
475 level of the CGRA Board of Directors or a one year term of office on the Board of Directors of another
476 Member or Recognized Association of IGRA.
 - 477 b. Vice President--The responsibility of this office as liaison to the CGRA Royalty team precludes the Vice
478 President from being a member of this team

479

480 **Article VI. Voting and Elections**

481

482 1. Member Voting Rights

483 Each member other than Honorary and Junior Members are entitled to one (1) vote on each matter presented to the
484 membership for approval. Only members in good standing are eligible to vote.

485

486 2. Proxy Voting

487 Proxy Voting is prohibited

488

489 3. Absentee Voting

490 Absentee voting is permitted only in the annual election of the Board of Directors Elected Officers.

491

492 4. Ballots

493 Ballots will include all offices and issues up for election and name of those candidates who have been nominated
494 prior to the filing deadline.

495 a. Beside each name or issue will be a line or box to be used for voting for the individual or issue

496 b. After all individuals have been listed for any given office, another line will be provided for write-in
497 candidates

498 c. The Election Committee shall certify the CGRA membership eligibility to vote.

499 d. The Election Committee shall certify that a ballot was mailed or emailed to the member's last known
500 address, at least 15 days preceding an election.

501 e. Completed ballots will be considered timely if they are received by USPS or emailed, whichever is
502 indicated by the member as the preferred method of communication, the day before the election

503 f. In order for the email ballot to be considered valid it must be from the member's email address currently
504 on file with CGRA membership. In order for a mailed ballot to be valid the following criteria must be
505 met:

506 1) members must seal the envelope with the ballot enclosed

507 2) print their name on the backside of the envelope

508 3) sign their name across the seal of the envelope

509 g. Without both the printed name and the signature, the ballot will be considered invalid and will not be
510 counted.

511 h. Should the member submitting an absentee ballot actually attend the Meeting at which the election is
512 taking place, the absentee ballot shall be returned to the member and he/she will vote on a new ballot.

513 i. Absentee ballots that are not returned to the attending members at the Meeting are given to the Election
514 Committee to be counted with the ballots at the meeting when the election is held. These absentee ballots
515 shall be specially marked as absentee ballots when they are counted.

516

517 5. Candidate for Office

518

519 Any candidate for the annual election of the Board of Directors must submit the CGRA Election Application to the
520 Election Committee no later than twenty (20) days prior to the date of the scheduled election in order to get their
521 name on the ballot which is mailed out to all CGRA members.

522 a. Nominations may also be made from the floor

523 b. The individual(s) nominated must be present to complete the CGRA Election Application prior to the
524 elections being held for that office or the application and acceptance of the nomination must be
525 submitted in writing from the individual in lieu of their actually attending the election meeting

526

527 6. Election

528 The Board of Directors is elected annually at the regularly scheduled September General Membership meeting.

529

530 7. Majority Required

531 A candidate for any elected position must receive a majority of the eligible votes cast, excluding blanks and
532 abstentions. A majority is defined as fifty percent (50%) plus one (1) vote.

533

534 8. Results of Election

535 The Election Committee shall act as tellers and count the votes cast

536 a. The Chairperson of the Election Committee announces the results of the ballot

537 b. The names of the candidates elected are announced

538 c. The number of votes received by any candidate is not to be announced

539

540 9. Run Off Election

541 In the event that any candidate for an office does not receive a majority of eligible votes cast, a run-off election is
542 held immediately following the announcement for the two (2) candidates receiving the most votes. The Chairperson
543 of the Election Committee announces as part of the election results any position for which a candidate did not
544 receive a majority of the eligible votes cast and the names of the two individuals who are the candidates for the run-

545 off election for that office. Absentee ballots cast for either Run Off candidate during initial balloting, shall be
546 included in the Run Off election counts.

547 **Article VII. Meetings**

549 1. Meetings.

550 The Board will conduct business by holding regular scheduled meetings or by calling special meetings

552 2. Meetings of the Board.

553 Regularly scheduled meetings are to be held no less frequently than once a month.

- 554 a. Special meetings may be held as agreed upon by the Board or called by the President.
- 555 b. Notice of any special board meeting must be given at least seven (7) days prior to the special Board
- 556 meetings proposed date.
- 557

558 3. General Membership Meetings

559 Regular scheduled monthly meetings are to be held on the second Friday of each month. Changes to the monthly
560 meeting should be announced at least 15 days prior to the meeting date.

562 4. Special Meetings

563 A special meeting may be called by the President, for a specific purpose.

- 564 a. Special meetings are limited to a specific or limited set of topics and only business relating to that
- 565 purpose may be decided at a special meeting.
- 566 b. No other business is to be conducted other than the state purpose of that meeting.
- 567

568 5. Meeting Agenda

569 The recommended meeting agenda for all CGRA meetings is contained in Attachment A to these By-Laws.

- 570 a. This agenda is to be followed as closely as possible
- 571 b. The use of this agenda is excepted in the case of special meeting(s) where only the specific topics the
- 572 meeting was called for are to be discussed and decided
- 573

574 6. Notice of Meeting

575 All members must be notified of meetings. Meetings are open to all members of the CGRA.

576 7. Regular Scheduled Meetings

577 Written notice of regular scheduled meetings must be provided to all members at least sixty (60) days in advance.
578 This notification includes the date, time and location of the meeting.

581 8. Change to Regular Scheduled Meetings

582 All members must be notified of any change to the date, time, or location of a regular scheduled meeting at least
583 fifteen (15) days prior to the meeting

584 9. Quorum

585 A quorum is defined in the following paragraphs:

- 586 a. Board of Directors
 - 587 1) A majority of the members of the board constitutes quorum for the transactions of any business
 - 588 that may properly come before any scheduled or special meetings of the Board.
 - 589 b. CGRA General Membership Meetings
 - 590 1) Members equaling at least twenty percent (20%) of the renewable annual members in good
 - 591 standing, to exclude any member awarded Life Time Memberships in qualifying quorum
 - 592 status whose address of record is within the state of Colorado or at least a minimum of Twenty
 - 593 (20) members in good standing — whichever number is the smaller — must be present in person
 - 594 and shall constitute a quorum of members for the transaction of any business that may properly
 - 595 come before any scheduled or special meeting.
 - 596
 - 597
-

598 2) The required quorum, once initially determined, will be increased as necessary in order to
599 ensure that the general membership present, excluding the members of the Board of Directors,
600 will exceed said Board by at least one (1) member.
601
602

603 **Article VIII. Standing and Special Committees**

604 1. Functions and Responsibilities of Standing and Special Committees Standing

605 Committees are established by this article of the By-Laws.

- 606 a. Standing Committees serve for a term of one (1) year concurrent with the Board of Directors.
607 b. Special Committees, for the purposes not covered by a standing committee, may be established as deemed
608 necessary by the CGRA Board of Directors or the President. Special Committees serve until the purpose for
609 which they were created is accomplished.
610

611 2. Authority of Committees

612 Any standing or special committees has no authority to execute contracts, issue checks, or otherwise bind the CGRA
613 in any manner whatsoever.

- 614 a. Approval for committees to make such commitments must be granted by the appropriate authority.
615 b. Any authority to take any of these actions by committees must be granted in writing by the Board.
616

617 3. Composition of a Committee

618 The composition and chairperson of each committee is defined in the paragraph covering the purposes and functions
619 of that committee. Where a member of the Board (non-officer) is a member of the committee, the President shall
620 appoint this person to the standing committee.
621

622 4. Standing Committees

623 The Chairperson of the Standing Committees' duties and responsibilities are listed in Article III, section 7.f. through
624 1.4. of these By-Laws. The standing committees are listed below:

- 625 a. Public Relations
626 b. Fundraising
627 c. Rodeo and Gymkhana Events
628 d. Membership
629

630 5. CGRA By-Laws Committee

631 This is a special committee. The chairperson of this committee is appointed by the President. This committee is open
632 to all CGRA members. This committee shall:

- 633 a. Meet Annually or more frequently as determined by the Board of Directors or the President
634 b. Produce revisions to the CGRA By-Laws as deemed necessary by the CGRA General Membership or
635 the Board
636 c. Be the path through which amendments to the CGRA By-Laws shall progress in accordance with the
637 By-Laws
638 d. Present these revisions to the membership
639

640 6. IGRA Committee

641 This is a special committee. The Chairperson of this committee is the IGRA Trustee. This committee is open to all
642 CGRA members. This committee shall:

- 643 a. Meet three (3) times prior to the IGRA deadline for filing Bylaws and Rule changes and one (1) meeting
644 prior to the IGRA Convention
645 b. Produce revisions to the IGRA By-Laws, Standing Rules of Order, attachments and Rodeo Rules as
646 deemed necessary by the CGRA General Membership or the Board
647 c. Be the path through which amendments to the IGRA By-Laws, Standing Rules of Order, attachments,
648 and Rodeo Rules progress in accordance with these By-Laws
649 d. Provide the IGRA By-Laws Chairperson with the CGRA approved recommendations for changes to the
650 IGRA By-Laws, Standing Rules of Order, attachments, and the IGRA Rodeo Rules Chairperson with
651 CGRA approved recommendations for changes to the IGRA Rodeo Rules
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7. Audit Committee

This is a special committee. The chairperson of this committee is appointed by the President. This committee consists of the Chairperson and the Community Outreach Representatives on the Board. This committee may obtain professional assistance and advice as deemed necessary by the committee and the Board. This committee shall:

- a. Review on a periodic basis the books of the Board
- b. Prepare a list of items to be reviewed and the review date(s) for each item and provide this information to the Board on or before 1 February of each year
- c. This audit includes but is not necessarily limited to:
 - 1) The review of all meeting minutes
 - 2) financial statements
 - 3) checking and savings accounts or instruments
 - 4) membership rosters
 - 5) property records
 - 6) election results
 - 7) Mr., Ms., Miss, and MsTer CGRA Royalty records
 - 8) Fundraising
 - 9) Gymkhanas
 - 10) Buck Out
 - 11) Rodeo records
- d. The audit committee may require detailed documentation to support the collection and/or disbursement of funds held by the Board
- e. Prepare an audit report
 - 1) Including all items reviewed
 - 2) any discrepancies found
 - 3) Recommended and/ or required changes to procedures
 - 4) provide a copy of the report to the Board

8. Mr., Ms., Miss and MsTer Royalty Committee

This is a special committee. The chairperson of this committee is the Vice President. This committee has a minimum of five (5) members. Membership of this committee is open to all CGRA members. This committee shall:

- a. Prepare, review, and revise the CGRA Rules for Mr., Ms., Miss and MsTer CGRA Royalty competition
- b. Provide written recommendations for revisions to the CGRA Rules for Mr., Ms., Miss and MsTer Royalty program for approval by the General Membership
- c. These recommendations shall show the existing wording of the section(s) of the Rules and the proposed (revised) wording of the section(s)
- d. review the IGRA Rules governing the Mr., Ms., Miss and MsTer Royalty competitions
- e. provides recommendations to the CGRA's IGRA Committee for any revisions to the IGRA Mr., Ms., Miss and MsTer Royalty competition Rules
- f. Planning, preparation, and execution of the CGRA Mr., Ms., Miss and MsTer Royalty Competition Historical Committee
- g. File monthly reports, with an accounting of all inventory related to the history of CGRA, to the Public Relations Chair and Secretary
- h. Maintain the following:
 - 1) Chronological diary
 - 2) CGRA Scrapbook
 - 3) CGRA Museum
- i. Schedule one working meeting per month to maintain records
- j. Have the CGRA Scrapbook available at the General Membership meetings or at any other times scheduled by the Board of Directors
- k. Shall make best efforts to contact the Ten-Year and Twenty-Year Anniversary Royalty Mr/Ms/Miss/MsTer Titleholders in order to honor them at that year's Royalty Competition.



706 **Article IX. Parliamentary Authority**

707

708 Rules Governing Meetings.

709 All meetings of the CGRA Board are under the control of the presiding officer, normally the President or the Vice
710 President in the absence of the President. All meetings shall be conducted under the rules contained in the current
711 edition of “*Robert’s Rules of Order, Newly Revised*” where these rules do not conflict or are not inconsistent with
712 these By-Laws or any other special rules of order adopted by the organization.

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Article X. Disciplinary Authority

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717 1. Discipline

718 A. Although CGRA will seldom have occasion to discipline its members, the CGRA has the ultimate right and
719 responsibility to make and enforce its own rules, and require that its members refrain from conduct tending to injure
720 the good name of the CGRA, disturb its well-being, or hamper its work. Nothing in these By-Laws or any action by
721 an individual shall in any way waive or otherwise restrict the Board’s authority to investigate and pursue any action
722 it deems necessary.

723 B. Discipline may be imposed for a fixed period of time or until a specific remedy is complete by the Member
724 who is disciplined.

725

726 2. Conduct That May Require Discipline

727 Conduct which may require disciplinary action by the Board includes but is not limited to: a.

728 Disruption of a meeting

729 b. Abusive language or actions against another member of the CGRA

730 c. Slander against another member of CGRA

731 d. Misconduct or neglect of duty of an Officer or Chairperson

732 e. Any actions or conduct which injure the good name of CGRA

733 f. Failure to remit invoice funds due to CGRA

734 g. Failure to remit other funds to CGRA

735

736 3. Forms of Discipline

737 A. The following are forms of discipline that do not result in a member being placed in bad standing:

738 1. Reprimand

739 2. Fine

740 B. The following are forms of discipline that result in a member being placed in bad standing:

741 1. Suspension of Membership

742 2. Removal of Royalty Title

743 3. Removal from Office

744 C. Termination of Membership is the most severe and final form of discipline.

745 D. A Member who has failed to remit invoiced funds due to CGRA within 90 days of the invoice date shall be
746 suspended from membership until the invoice is paid in full. The Board of Directors may determine an alternate
747 course of action when it deems it to be in the best interests of CGRA. Such action is not subject to Section 4 or
748 5 below.

749

750 4. Filing charges against members of the CGRA who are not on the CGRA Executive Board.

751 a. Any member of the CGRA may file with the Secretary of the CGRA written charges against another
752 member of the CGRA. Charges must be filed within thirty (30) days of an individual’s becoming aware
753 of a situation meriting attention.

754 b. Copies of the charges must be sent to the Board of Directors for consideration at a regularly scheduled
755 meeting. If the charge is against a member of the Board, that individual will be excluded from those
756 portions of the meeting, or subsequent meetings, which fall under the purview of this article except as
757 provided hereafter.

758 c. If the Board decides the charges merit further investigation, the charges will be referred to the Executive
759 Board for consideration and the charged member will be so notified by certified mail to the last address
760 of record. A copy of the charges must be included with said notification. If a member(s) of the

761 Executive Board needs to recuse him/herself, a Special Committee will be formed as provided later in
762 this Article.

763 1) The notification letter will be sent within seven (7) days.

764 2) The charged person will be instructed to contact the President to set a meeting date which will
765 be one of mutual convenience but no later than twenty-one (21) days from the date of the
766 notification letter in order to consider the charges.

767 3) The charged member may bring witnesses to or submit documents at the special meeting with
768 the Executive Board.

769 4) If the charged member does not respond or request a meeting, the Executive Board will act on
770 the charges alone and make their recommendations at the next regularly scheduled Board meeting.

771 d. The Executive Board will make its recommendations to the full Board as provided above and the Board
772 of Directors of the CGRA will take any appropriate action. The charged member will be notified of the
773 decision by a registered letter sent out the next business day.

774
775 **5. Filing Charges Against a Member of the CGRA Executive Board.**

776 a. Any member of the CGRA may file with the Secretary of the CGRA written charges against a member
777 of the Executive Board of the CGRA. Charges must be filed within thirty (30) days of an individual's
778 becoming aware of a situation meriting attention.

779 b. Copies of the charges must be sent to the Board of Directors for consideration at a regularly scheduled
780 meeting. The individual charged will be excluded from those portions of the meeting, or subsequent
781 meetings, which fall under the purview of this article except as provided hereafter.

782 c. If the Board decides the charges merit further investigation, the charges will be referred to a Special
783 Committee (See Paragraph e) for consideration and the charged member will be so notified by certified
784 mail to the last address of record. A copy of the charges must be included with said notification.

785 1) The notification letter will be sent within seven (7) days.

786 2) The charged person will be instructed to contact the Chairperson of the Special Committee to
787 set a meeting date for consideration of the charges which will be one of mutual convenience but
788 no later than twenty-one (21) days from the date of the notification letter.

789 3) The charged member may bring witnesses to or submit documents at the meeting with the
790 Special Committee.

791 4) If the charged member does not respond or request a meeting, the Special Committee will act
792 on the charges alone and make their recommendations at the next regularly scheduled Board
793 meeting.

794 d. The Special Committee will make its recommendations to the full Board as provided above and the
795 Board of Directors of the CGRA will take any appropriate action. The charged member will be notified
796 of the decision by a registered letter sent out the next business day.

797 e. The senior member of the Executive Board not otherwise involved in the complaint will appoint the
798 Special Committee which will be comprised of four (4) additional persons and will be chaired by this
799 senior member. The committee will consist of all uninvolved Executive Board members and any other
800 member(s) of the CGRA who may be deemed appropriate.

801
802 **6. Right of Appeal.**

803 Any disciplinary action may be appealed to the General Membership of the CGRA unless the charged person did not
804 take his/her case to the Executive Board or Special Committee as provided in the previous paragraphs. This appeal
805 is made by submitting written notice of intent to appeal no later than twenty-one (21) days after the postmark date of
806 the notification of disciplinary action to the Secretary of the Board. At the next General membership meeting, a vote
807 by two-thirds (2/3) of the members present and voting shall be required to overturn the decision of the Board.

808
809
810 **Article XI. IGRA Representation**

811
812 IGRA Convention Delegates and Alternate Delegates

813 The number of CGRA Delegates and Alternates to the IGRA Convention are determined by the IGRA Guidelines.

814 The President, by the nature of the position, is one of the Delegates. The IGRA Trustee, by nature of the position, is
815 the Chairperson. The remainder of the delegates are selected by the Board at least sixty (60) days prior to the

816 scheduled date of the IGRA Convention. The individuals selected by the Board are those individuals who are
817 involved, experienced, and knowledgeable in various aspects of CGRA and IGRA programs and activities.

818
819

820 **Article XII. Mr., Ms., Miss and MsTer Royalty Program**

821

822 The CGRA has the following Royalty:

823 Mr. CGRA

824 Ms. CGRA

825 Miss CGRA

826 MsTer CGRA

827 Mr. CGRA 1st Runner Up

828 Ms. CGRA 1st Runner Up

829 Miss CGRA 1st Runner Up

830 MsTer CGRA 1st Runner Up

831 Mr. CGRA 2nd Runner Up

832 Ms. CGRA 2nd Runner Up

833 Miss CGRA 2nd Runner Up

834 MsTer CGRA 2nd Runner Up

835

836 1. General Eligibility Requirements

837 All members of CGRA in good standing for a minimum of 180 consecutive days immediately prior to the
838 competition, who have produced at least one (1) or more fund-raisers, raising a combined minimum of \$250, during
839 the current year of November 1 through October 31 for CGRA and who submit an application to the Mr., Ms., Miss,
840 and MsTer Royalty Committee fourteen (14) days prior to the competition are eligible to compete for the Mr., Ms.,
841 Miss and MsTer Royalty titles. Additional requirements are contained in the Mr., Ms., Miss and MsTer Royalty
842 competition rules.

843

844 2. Gender Classification

845 For the purpose of competition within CGRA, any transgender contestant is eligible to compete under the gender
846 classification with which the individual identifies and lives on a daily basis.

847

848 3. Hosting Competition and Use of Royalty Titles

849 The CGRA will host one (1) Royalty competition. The titles defined in this Article will be recognized as Royalty
850 and the use of these acronyms is otherwise prohibited. Winners of titles will receive certain awards as described:

- 851 a. Mr. CGRA shall be awarded a buckle and a sash
- 852 b. Ms. CGRA shall be awarded a buckle and a sash
- 853 c. Miss CGRA shall be awarded a buckle, a sash, and a crown
- 854 d. MsTer CGRA shall be awarded a buckle and a sash
- 855 e. First and Second Runners Up shall each be awarded a sash.

856

857 4. Honorary Royalty Titles

858 The CGRA Board of Directors, at its discretion, in the absence of royalty may appoint an honorary CGRA Royalty
859 Team member for any given year. There will be no runners-up during this year and the travel requirement will be
860 null. While this team is in place, the CGRA will host a royalty competition, for the following year, in accordance
861 with the Bylaws and Standing Rules of the CGRA. The CGRA will not require this team to compete in the IGRA
862 Royalty Competition held at IGRA Finals Rodeo (unless they so choose). The honorary team members will receive
863 certain awards as described:

- 864 a. Mr. CGRA shall be awarded a buckle and a sash
- 865 b. Ms. CGRA shall be awarded a buckle and a sash
- 866 c. Miss CGRA shall be awarded a buckle, a sash, and a crown
- 867 d. MsTer CGRA shall be awarded a buckle and a sash

868

869 5. Mr/Ms/Miss/MsTer Ten-Year Anniversary Titleholders.



870 Former Titleholders who have continued their involvement within the Community in either Gay Rodeo and/or
871 Royalty shall be presented to the general membership by the Royalty Liaison (CGRA Vice President) at the meeting
872 that is nearest to ninety days prior to the presentation of their Ten-Year anniversary. The CGRA Membership shall
873 award a Buckle/Crown or an award to said former Titleholders. They shall have the option of accepting the
874 buckle/Crown or award or of donating the cost of said buckle/Crown or award to a charity of their respective choice.
875 At least ninety days prior to the presentation of the awards, the Royalty Liaison (CGRA Vice President) shall
876 contact the former Titleholders to determine if they wish to accept their Buckle/Crown or donate the cost to the
877 charity of their choice.

878

879 6. Representation at IGRA Royalty Competition

880 CGRA shall permit only one representative in each category to compete in the IGRA Royalty competition.

881

882

Article XIII. CGRA Insignia(s) and Colors

883

884 As approved by the General membership and copyrighted in the CGRA name.

885

886

887

Article XIV. CGRA Rodeos

888

889 1. CGRA Rodeos

890 All CGRA Rodeos, IGRA sanctioned or non-sanctioned, are sponsored and controlled by the CGRA Board.

891

892 2. Budgeting and Financial Management

893 The Rodeo Committee is responsible for all activities necessary to produce a rodeo.

894

895 3. Rodeo Committee

896 The Rodeo Committee will consist of the current CGRA Board of Directors and other committee members as
897 deemed necessary.

898

899 4. Rodeo Committee Members' Duties and Responsibilities

900 The following are the duties and responsibilities of the Rodeo Committee:

901

a. Rodeo Director

902

1) Is the primary contact for all business, transactions, and affairs for rodeo

903

2) Perform negotiations, obtain contracts and locate forms in the following areas (but not limited
904 to):

905

a) Ambulance

906

b) Arena and / or facility

907

c) Concessions (food and liquor)

908

d) Fire Marshall

909

e) Insurance

910

f) Hotel and room commissions

911

g) Security (paid and volunteer)

912

h) Sponsors (local and national)

913

i) Stock contractor

914

j) Taxes (city, state, liquor, etc.)

915

k) Communications equipment

916

1- two way radios

917

2- sound equipment

918

l) Announcer

919

4) Shall sign all duly authorized certificates, contracts and other

920

Agreements pertaining to RMRR as have been approved by the Board of Directors

921

5) Coordinate and delegate responsibilities as necessary to committee chairpersons listed in this

922

Article

- 923 6)With approval of Board of Directors, appoints a barn manager who will be responsible for stall
924 assignment, horse check-in, and security of the barn during rodeo.
925
- 926 b. President
- 927 1) Oversees all phases of the rodeo
928 2) Assist the Rodeo Director with negotiations, obtaining contracts, and locating forms
929
- 930 c. Vice President
- 931 1) Assist the President and the Rodeo Director with negotiations, obtaining contracts, and locating
932 forms
933 2) Assist the Public Relations Chairperson with public relations for the rodeo
934 3) In coordination with other elected officers and committee chairs, ensure there are sufficient
935 volunteers for the CGRA Rodeo.
936 4) Shall serve as Rodeo Dance Hall Manager during the rodeo.
937 5) Shall coordinate with the Rodeo and Gymkhanas Events Chairperson all people events for
938 gymkhanas.
939 6) Shall Coordinate Grand Entry (Foot and Mounted Flag Bearers).
940 7) Shall solicit and schedule all rodeo entertainment.
941
- 942 d. Secretary
- 943 1) Obtain rodeo awards
944 a) Ribbons
945 b) Sashes
946 c) Buckles
947 d) Plaques
948 2) Assist Rodeo Director in gathering all records regarding rodeo needing to be entered into the
949 corporate records
950
- 951 e. Public Relations Chairperson
- 952 1) Provide for all advertising prior to and during rodeo week
953 2) Provide all portions of the rodeo program
954 3) Coordinate with the Vice President on any public relations matters
955
- 956 f. Treasurer
- 957 1) Handling all rodeo related expenses and income
958 2) Provide adequate number of checks for rodeo payoffs
959 3) Maintaining bank and money drops during rodeo
960 4) Adhere to accounting forms and control procedures, provide all necessary forms and control
961 procedures
962 5) Scrip and ticket sales
963
- 964 g. Fundraising Chairperson
- 965 1) Coordinate sales in the following areas
966 a) Banners and signs
967 b) CGRA merchandise
968 c) Event Buckles
969 2) Maintain the CGRA Merchandise booth
970 3) Adhere to accounting forms and control procedures
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- h. Rodeo and Gymkhana Events Chairperson
 - 1) Coordinate rodeo arena staff with Arena Director
 - 2) Provide the following rodeo equipment
 - a) Arena equipment (barrels, poles, flags, etc.)
 - b) Arena supplies (pellets, flour, etc.)
 - c) Feed and water for livestock
 - d) Water and ice for contestants
 - 3) Coordinate stall assignments and horse check-in

- i. Membership Chairperson
 - 1) Provide Membership Committee members at rodeo

5. Hosting a CGRA Rodeo

Scheduled dates for the IGRA Rodeo Year and for subsequent IGRA Rodeo Years are presented to the General membership for approval one (1) month prior to IGRA Convention and voted on by the General Membership.

6. CGRA Rodeo Reserve Trust Fund

The CGRA Rodeo Reserve Trust Fund is established in the amount of five thousand dollars (\$5,000.00) for the exclusive purpose of providing funds in the event of a financial shortfall of a CGRA Rodeo. This fund must be maintained in separate CGRA accounts, preferably in money-making accounts, and will require signature cards indicating the President and Treasurer.

7. Distribution of Funds from the CGRA Rodeo Reserve Trust Fund

The five thousand dollars (\$5,000.00) required by this article (Article XVI., section 6., page 18) and any accrued interest can only be used for a CGRA Rodeo for which it was intended and may only be distributed as a result of a document signed by both the President and Treasurer.

- a. If there is no need to distribute the funds due to a profitability of the rodeo, the five thousand dollars (\$5,000.00) on deposit will be held in the CGRA Rodeo Reserve Trust Fund
- b. If there is no need to distribute the funds due to a profitability of the rodeo, the five thousand dollars (\$5,000.00) held in the CGRA Rodeo Reserve Trust Fund shall be applied as necessary toward future rodeos hosted by CGRA.

8. Award Presentations at CGRA Rodeos

The CGRA Board of Directors shall present the following awards at a CGRA Rodeo:

a. The Ron Jesser Award

- 1) Shall be a western style buckle of a vendor of the Board of Directors selection
- 2) Shall bear the following inscription:

Ron Jesser Award

- 3) Shall be given to an individual who has demonstrated exceptional participation and support of others as a rough stock contestant at Rocky Mountain Regional Rodeo
- 4) Selected recipient shall not have won or placed in the money, in his/ her event at this rodeo
- 5) Selected recipient shall be chosen by the Award Committee at a meeting prior to the award Presentation

b. The Chuck Webb Award

- 1) Shall be a western style buckle of a vendor of the Board of Directors selection
- 2) Shall bear the following inscription:

Chuck Webb Award

- 3) Shall be given to an individual who has demonstrated exceptional participation as an arena/chute crew member for Rocky Mountain Regional Rodeo
- 4) Selected recipient can have been a volunteer at other IGRA rodeos for that year

1025 5) Selected recipient shall be chosen by the Award Committee at a meeting prior to the award
1026 Presentation

1027

1028 c. The Daniel Bahr Award

1029 1) Shall be a western style buckle of a vendor of the Board of Directors selection

1030 2) Shall bear the following inscription:

1031 **Danny Bahr Award**

1032 3) Shall be given to an individual who has demonstrated exceptional participation and support of
1033 others in horsemanship events at Rocky Mountain Regional Rodeo

1034 4) Selected recipient shall not have won or placed in the money, in his/ her event at this rodeo

1035 5) Selected recipient shall be chosen by the Award Committee at a meeting prior to the award
1036 Presentation

1037

1038 d. The Billy Blazek Award

1039 1) Shall be a western style buckle of a vendor of the Board of Directors selection

1040 2) Shall bear the following inscription:

1041 **Billy Blazek/Bob Edwards Award**

1042 3) Shall be given to a Rodeo Official who has demonstrated exceptional participation and support
1043 of others as a Rodeo Official at Rocky Mountain Regional Rodeo

1044 4) Selected recipient shall be an IGRA-Certified or a Non-Certified Official (as defined in the
1045 IGRA Rodeo Rules) at this rodeo

1046 a) IGRA-Certified Officials are the Arena Director, the Chute Coordinator, the Secretary,
1047 the Scorekeeper, and the Judges

1048 b) Non-Certified Officials are the Rodeo Director and the Timers

1049 5) Selected recipient shall be chosen by a committee appointed by the Board of Directors, and
1050 the committee shall meet prior to the award presentation

1051

1052 e. The President's Award

1053 1) Shall be a western style buckle of a vendor of the Board of Directors selection

1054 2) Shall bear the following inscription:

1055 **President's Award**

1056 3) May be given to an individual or entity who has demonstrated exceptional participation, past or
1057 present, that CGRA as a whole has benefited from their support, or an organization of the
1058 President's choice who has assisted CGRA greatly in rodeo efforts

1059 4) Shall be determined at the discretion of the President of the CGRA

1060 5) May be given at any suitable occasion as determined by the President.

1061

1062 f. The Volunteer Appreciation Award

1063 1) Shall be a western style buckle of a vendor of the Board of Directors Selection

1064 2) Shall bear the following inscription:

1065 **Volunteer Appreciation Award**

1066 3) Shall be given to an individual who has demonstrated exceptional participation as a
1067 volunteer in areas other than the arena/chute crew for Rocky Mountain Region Rodeo

1068 4) Selected recipient shall be chosen by the Vice President, Financial Manager, Kitchen Manager,
1069 Rodeo Director and Assistant Rodeo Director who over sees the midway area.

1070

1071 9. Regulations For the Presentation of Awards at CGRA Rodeos

1072 The CGRA shall not be obligated to present an award to any recipient who has been found in violation of the CGRA
1073 By-Laws or the IGRA By-Laws and/or Rodeo Rules for that year.

1074 a. Proposals for awards other than what is itemized and defined in this article (Article XVI, sections 8. And
1075 must be drafted and presented to the CGRA By-Laws Committee for consideration

1076 b. Should funds in the general account not be available for these wards, the following is acceptable to
1077 provide for its payment and presentation by CGRA:

1078 1) Fundraisers designated specifically for this award and itemized as such in the financial report

- 1079 of the organization
1080 2) Any member of the Mr., Ms., Miss, and MsTer Royalty of CGRA may create a fund-raiser
1081 specifically for these awards
1082 3) Private Donations
1083 c. To change, repeal, or include an award or other presentation procedure to this article shall require a
1084 special resolution by two-thirds (2/3) of the General Membership.
1085

1086 10. Award Committee

1087 The Award Committee shall be comprised of five (5) individuals and will meet no later than thirty (30) minutes
1088 prior to the start of the awards ceremonies:

- 1089 a. Rodeo Announcer
1090 b. Rodeo Secretary
1091 c. Rodeo Director
1092 d. Arena Director
1093 e. Chute Coordinator
1094

1095
1096 **Article XV. Amendments**
1097

1098 1. Submission of Amendments

1099 Any member of CGRA may submit a proposed amendment to any article, section, subsection, paragraph, or
1100 subparagraph of these By-Laws, by revision, addition, or deletion of any working of these By-Laws. The proposed
1101 amendment must:

- 1102 a. Be submitted in writing
1103 b. Identify the specific article, section, subsection, paragraph, or subparagraph to be changed, added, or
1104 deleted
1105 c. Be submitted directly to a member of the By-Laws Committee or mailed to the CGRA Secretary
1106

1107 2. Review by the By-Laws Committee

1108 All amendments received will be reviewed and discussed by the By-Laws committee. The By-Laws committee will
1109 either:

- 1110 a. Accept the proposed amendment
1111 b. Accept the proposed amendment with modification
1112 1) with acceptance either in full or in part with the modification to be forwarded to the General
1113 Membership for review and approval
1114 2) General membership approval must ratify this change by two-thirds (2/3) vote
1115 c. Reject the proposed amendment
1116 1) notify the individual who submitted the change in writing
1117 2) explanation must accompany the reason for rejection
1118 3) forward the review of the rejected amendment to both the Board of Directors and the General
1119 membership for review
1120 4) General membership reversal of the rejection of the proposed amendment must ratify this
1121 change by two-thirds (2/3) vote
1122 3. General Membership Approval

1123 For any proposed amendment to be incorporated into these By-Laws, the amendment must be approved by two
1124 thirds (2/3) of the members present and voting at the meeting or at a special meeting called for the specific purpose
1125 of voting on amendments to these By-Laws. Approved amendments to the By-Laws will take effect on 1 January of
1126 the year following the annual elections except when the General Membership shall approve a change in the date of
1127 effectiveness at the meeting when the amendment is approved. Such a change shall require a two-thirds (2/3) vote
1128 of the members present and voting at said meeting.
1129

1130 4. Notification of Vote on Amendments.

1131 The Board shall provide thirty (30) days written notice of any vote on proposed amendments of these By-Laws to all
1132 members. This notification shall include a copy of the proposed amendment(s) to be voted upon.

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5. Special Consideration (By-Laws)

May be changed at any time during a regular or special meeting of the General membership a simple majority of the present voting quorum. Shall be made in writing and referred to the By-Laws Committee for terminology and interpretation. The Board of Directors shall then present written copies of said amendment at the next regularly scheduled General Membership meeting.

Article XVI. Supersession

These By-Laws supersede any and all By-Laws in effect heretofore and annul and supersede all resolution(s) inconsistent herewith.

CGRA Standing Rules

(Non-Royalty)

Rule 1. Gymkhana and Play Day Standing Rules

A. Approval – The Board of Directors must approve dates, locations and times.

B. Responsibilities

1. Rodeo and Gymkhana Events Committee

a. Primary responsibility for planning, prep and set-up of Gymkhanas and play day(s).

1) Equipment

a) Provide all necessary arena equipment

b) Provide all necessary rodeo equipment and flags

2) Personnel:

a) Provide arena crew

3) Coordinates with the Fundraising Committee for food and refreshment sales

4) Coordinates with the Entertainment Committee for people events

2. Entertainment Committee

a. Coordinates with the Rodeo and Gymkhana Events Committee to organize/provide for people events

b. Further supports the Rodeo and Gymkhana Events Committee by providing:

1) Public address system and related electronic equipment

2) Appropriate music (optional)

a) National Anthem(s) for Participating Countries

b) Other music and/or entertainment

3. Recording Secretary

a. Coordinates with the Rodeo and Gymkhana Events Committee to provide the following:

1) Secretary

2) Timers

3) Scorekeepers

4) Score sheet and stopwatches

5) All awards (ribbons and trophies)

b. Further supports the Rodeo and Gymkhana Events Committee by:

1) Maintaining all gymkhana records for CGRA files

2) Publishing monthly results in either the newsletter or on the web site

C. Gymkhana Guidelines

1. Gymkhanas are held to:

- 1185 a. Provide competitive training for contestants in preparation for rodeo and/or related
1186 competitions.
1187 b. Provide a structured and safe environment for novice riders and horses to learn,
1188 practice and improve skills.
1189
- 1190 2. Events:
1191 a. Standard
1192 1) Barrel Race
1193 2) Pole Bending
1194 3) Flag Race
1195 b. Jackpot
1196 1) Barrel Race
1197 2) Pole Bending
1198 3) Flag Race
1199 c. Novelty
1200 1) Keyhole
1201 2) Quad Stakes
1202 3) Figure 8 Barrels, Flying 'W', Ring Toss, Mailbox, etc.
1203
- 1204 3. Entry Fees:
1205 a. \$5.00 per horse/rider combination per run for Standard or Jackpot Event for CGRA
1206 Members.
1207 b. \$7.00 per horse/rider combination per run for Standard or Jackpot Event for non-
1208 CGRA Members.
1209 c. \$3.00 per horse/rider combination per run for Exhibition only. Exhibition runs will not
1210 count toward awards or points and must be designated at time of registration.
1211
- 1212 4. Event Classifications:
1213 a. All event classes will be run with points tallied under each of the following
1214 classifications. Classifications shall be determined by both horse and rider, meeting
1215 said qualifications.
1216 b. If necessary a judge, the Rodeo Events Chair or a designee of the Rodeo
1217 Events Chair, and a panel of two competitors appointed by the judge shall resolve any
1218 Disputes pertaining to a horse or rider combination and their stated qualifications.
1219 1) Novice – combines both Men and Women.
1220 Novice is someone who is new to a field or activity.
1221 a.) Points will be scored and tracked for the rider on a given horse/rider
1222 team.
1223
1224 b.) A rider may have more than one scoring run per this class per
1225 gymkhana, but it shall be on different horses and the points from the
1226 different horse/rider combinations cannot be combined for year-end
1227 award consideration.
1228 c.) Defined as any horse or rider who has not competed previously in
1229 CGRA gymkhanas or who has competed but not placed in the top three
1230 of any Standard Event.
1231 d.) Once a horse or rider has competed in the Novice Event and exceeds
1232 article 'c', above, they will no longer be eligible for the Novice
1233 Classification as of the next calendar year.
1234 2) Intermediate – combines both Men and Women
1235 Intermediate is someone who is at halfway point, centermost of a field or
1236 activity.
1237 a.) Points will be scored and tracked for the rider on a given horse/rider
1238 team.
1239 b.) Defined as any horse or rider who does not fall into the Novice or
1240 Advanced Classifications.

1241

- 1242 3) Advanced – combines both Men and Women.
1243 Advanced is someone who is ahead in position, time results and ability of a
1244 field or activity.
1245 a.) Points will be scored and tracked for the rider on a given horse/rider
1246 team.
1247 b.) Defined as any horse or rider who has competed and placed in the top
1248 three, during a previous year, of any Standard Event.
1249
1250 5. Event Classes to be offered – both horse and rider must fall into the following
1251 qualifications to compete in Event Classes.
1252 a. Novice/Novice
1253 b. Novice/Intermediate/Advanced
1254 1) Novice/Intermediate
1255 2) Novice/Advanced
1256 3) Intermediate/Intermediate
1257 4) Intermediate/Advanced
1258 c. Advanced/Advanced
1259

1260 D. People Events Guidelines

- 1261 1. Entertainment Committee coordinates with the Rodeo and Gymkhana Events Committee
1262 to organize/provide for people events
1263 a. Coordinates with related committees to supply all necessary equipment and
1264 personnel for any people event(s) at a gymkhana or play day.
1265 b. Arrange for and secure all other required equipment and/or supplies not
1266 provided by a related committee
1267 c. Arrange for clean-up after the event(s) and the return of all equipment
1268 2. Plan five (5) ribbon awards for the first five places (as above for horse events)
1269 3. Entry fee is \$3.00 per person per People event
1270 4. Rules for each event will be supplied by the Entertainment Committee.
1271 5. Participation and Placing points will be awarded for People Events as described in Article
1272 C. Gymkhana Guidelines, section 5. Point System.
1273 6. Year-end awards may be presented to the All Around high point winner(s) for the People
1274 Events; and, may be presented to the second and third place finishers as well.
1275

1276 E. Play Day Guidelines

- 1277 1. Play Days (or Cattle Days, Buck Outs, etc.) include rough stock and/or roping stock for
1278 practicing and/or teaching roping, rough stock and/or drag events.
1279
1280 a. Date, time, location and all associated expenses must be approved by the Board
1281 of Directors
1282
1283 b. May be held in conjunction with a regular Gymkhana
1284 c. Must have appropriate Insurance in place
1285 2. Pertinent responsibilities for all parties involved shall be the same as noted above in Rule
1286 2, Section B – Responsibilities.
1287 3. Entry fees for any gymkhana or people events shall be applied as noted in Rule 2, Article
1288 C, section 3 and Article D, section 3. Entry fees for rough stock, roping and/or drag
1289 events will be recommended by the Rodeo and Gymkhana Events Committee for
1290 approval by the Board of Directors.
1291
1292 4. Ribbons may be awarded for places one (1) through five (5).
1293
1294 5. Points will not be awarded for any rough stock, roping or drag events.
1295
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1299 **Rule 2. CGRA/Wayne Jakino – Educational Scholarship Guidelines**

1300 These guidelines provide an aid to the Colorado Gay Rodeo Association with the awarding of scholarship funds
1301 from the CGRA/Wayne Jakino – Educational Scholarship Fund.

- 1302 A. A minimum of \$1,000 must be maintained in the fund.
1303 B. Preference may be given to members of CGRA but anyone may apply.
1304 C. The committee will actively solicit applications beginning in February with a May 1st deadline.
1305 Applications for the scholarship funds shall be submitted by U.S. Mail or email, postmarked or
1306 electronically dated no later than May 1st.
1307 D. The Scholarship Selection Committee should be made up of the Special Committee Chair
1308 appointed by the President, the Treasurer, the Community Outreach Chair, the Public Relations
1309 (PR) Chair and anyone else designated by the President.
1310 E. Applicant may apply as many times as they wish, but will not be given preferential consideration
1311 in the selection process.
1312 F. To be eligible for the Scholarship, the candidate must:
1313 1. Demonstrate financial need.
1314 2. Be admitted and enrolled in an institution of higher learning or attending an accredited
1315 technical or vocational school whose boundaries are within the state of Colorado. Online
1316 students may also apply if they and their school are physically based in Colorado.
1317 3. Provide the most recent high school or college transcript showing a cumulative grade
1318 point average (GPA) of at least 2.5, or GED equivalent
1319 4. Attach two (2) letters of personal reference from individuals who know of your ability to
1320 be successful. Relatives cannot submit these letters. Applicants are encouraged to seek
1321 one recommendation from outside of their educational institution.
1322 5. Demonstrate sincerity for learning.
1323 G. Scholarship award amount(s) shall be determined by the committee based on each applicant’s
1324 application, essay, and financial requirement. Committee shall not discriminate based on age,
1325 gender, race, national origin, religion, marital status, sexual orientation, gender identity, or
1326 personal bias.
1327 H. The Selection Committee may award as many or as few scholarships as they see fit, providing
1328 the necessary funds are available.
1329 I. Scholarship(s) will be awarded for tuition, books and/or student fees only. Monies from the
1330 CGRA/Wayne Jakino—Educational Scholarship Fund may not be applied to such items as room
1331 and board or other ancillary expenses that may relate to the higher education experience.
1332 Checks shall be made payable in the names of both the recipient and the institution.
1333 J. Applicant is not limited to any specific field of study. Awards should be based on the strength and
1334 need of the applicants alone.
1335 K. Recipients shall be recognized, and award check(s) presented, at Rocky Mountain Regional
1336 Rodeo.
1337
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1339 **Rule 3. CGRA Competitive Dance Committee**

1340 This is a special committee. The chairperson of this committee is appointed by the President. This committee is
1341 open to all CGRA members. This committee shall:

- 1342 A. Meet regularly as determined by the Committee Chair, the Board of Directors, or the President.
1343 B.
1344 B. Produce a competitive dance program for CGRA which complies with the IGRA Dance
1345 Competition General Rules, except Section 3, Awards, which shall be determined by the Board of
1346 Directors of CGRA.
1347
1348

1349 **Rule 4. Records Retention and Disposition**

1350 Section 1. General Requirements.

- 1351 A. CGRA needs to retain certain records beyond current user needs, according to regulatory, legal,
1352 financial, and operational requirements. Whether a record is in paper or electronic format does not

1353

- 1354 determine its value or retention period; its content is the key factor.
1355 B. Records referenced in this schedule include paper and electronic format.
1356 C. When a record is no longer needed or required, it should be disposed of properly in order to ensure
1357 that it truly is no longer recoverable.
1358

1359 Section 2. The following are examples of CGRA records which at various times need retention and later destruction
1360 as deemed appropriate by the CGRA Executive Board who will publish such direction and update annually at the
1361 first Board of Directors meeting of the year.

- 1362 A. Accident reports and claims.
1363 B. All financial records.
1364 C. All tax records.
1365 D. Articles of Incorporation, charter, bylaws, standing rules, and minutes.
1366 E. Audit reports.
1367 F. Bylaws and charter.
1368 G. Contracts, mortgages, notes, and leases (expired).
1369 H. Copyright, trademark, and patent registrations.
1370 I. Correspondence (administrative).
1371 J. Correspondence (general).
1372 K. Donations.
1373 L. Grants (funded).
1374 M. Insurance records, accident reports, and claims.
1375 N. Mission statements and strategic plans.
1376 O. Training manuals.
1377

1378 Section 3. Categorizing Information.

- 1379 A. Because the above list is not all-inclusive, CGRA may need to determine whether a particular
1380 item is considered a record and thus, subject to a records retention and disposition schedule. Some
1381 of the characteristics of a record are:
1382 1. Contains legal or regulatory compliance information.
1383 2. Evidences a transaction.
1384 3. Identifies participants in business activities or who had knowledge of an event.
1385 4. Proves a business-related event or activity occurred or did not occur.
1386 B. It may be useful when making retention decisions to sort records into three categories: enduring
1387 value, limited value, and no value.
1388

1389 Section 4. Electronic Record Keeping.

- 1390 A. The terms online, near-line, and off-line retention are unique to electronic records and refer to the
1391 type of storage media, not to the length of time the information in a particular record should be
1392 retained. CGRA's managers should collaborate to determine which type of storage is appropriate
1393 for each category of record. They should set up calendar reminders to migrate data from older
1394 media at regular intervals to be sure the records remain viable for the required period of time.
1395

1396 Section 5. Record Destruction.

- 1397 A. When a record is no longer required to be kept, it should be properly destroyed and the destruction
1398 should be documented. Deleting data and emptying the "recycle" folder or "trash" bin from
1399 electronic storage media such as CDs, hard drives, tapes, etc. does not permanently destroy the
1400 information. Some printers and photocopiers with document memory capability may require data
1401 cleaning also before sale or disposal.
1402 B. If data is not sensitive or private, simply overwriting the information may be adequate.
1403 C. If computers and media are going to be reused or decommissioned, they must be properly cleaned
1404 in order to prevent unauthorized retrieval and use of information, especially if that data includes
1405
1406 privacy or security-related material such as personnel records or financial data.
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1411 Section 6. Certificate of Destruction.
1412 A. The Secretary must annually present to the Board of Directors a report on documents to be
1413 destroyed and the mode used to destroy them. The board must review the report and vote on the
1414 destruction of listed documents. When the Secretary has completed the destruction of documents,
1415 they must follow up to the board with a report on destruction to include the listed documents, date
1416 destroyed, and mode including any third-party involved.
1417
1418

1419 **Rule 5. Conflict of Interest Policy**

1420 Section 1. The purpose of this policy is to protect CGRA's interest when it is contemplating entering into a
1421 transaction or arrangement that might benefit the private interest of an officer or director. This policy is intended to
1422 supplement, but not replace, any applicable state and federal laws governing conflict of interest applicable to
1423 nonprofit and charitable organizations.
1424

1425 Section 2. Definitions.

- 1426 A. Interested Person. Any director, principal officer, or member of a committee with governing
1427 board delegated powers, who has a direct or indirect financial interest, as defined below, is an
1428 interested person.
- 1429 B. Financial Interest. A person has a financial interest if the person has, directly or indirectly,
1430 through business, investment, or family:
- 1431 1. An ownership or investment interest in any entity with which CGRA has a transaction or
1432 arrangement,
 - 1433 2. A compensation arrangement with CGRA or with any entity or individual with which
1434 CGRA has a transaction or arrangement, or
 - 1435 3. A potential ownership or investment interest in, or compensation arrangement with, any
1436 entity or individual with which CGRA is negotiating a transaction or arrangement.
1437 Compensation includes direct and indirect remuneration as well as gifts or favors that are
1438 not insubstantial.
1439

1440 Section 3. Procedures.

- 1441 A. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested
1442 person must disclose the existence of the financial interest and be given the opportunity to disclose
1443 all material facts to the directors and members of committees with governing board delegated
1444 powers considering the proposed transaction or arrangement.
- 1445 B. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all
1446 material facts, and after any discussion with the interested person, he/she shall leave the governing
1447 board or committee meeting while the determination of a conflict of interest is discussed and voted
1448 upon. The remaining board or committee members shall decide if a conflict of interest exists.
- 1449 C. Procedures for Addressing the Conflict of Interest.
- 1450 1. An interested person may make a presentation at the governing board or committee
1451 meeting, but after the presentation, he/she shall leave the meeting during the discussion
1452 of, and the vote on, the transaction or arrangement involving the possible conflict of
1453 interest.
 - 1454 2. The chairperson of the governing board or committee may, if appropriate, appoint a
1455 disinterested person or committee to investigate alternatives to the proposed transaction
1456 or arrangement.
 - 1457 3. After exercising due diligence, the governing board or committee shall determine
1458 whether CGRA can obtain with reasonable efforts a more advantageous transaction or
1459 arrangement from a person or entity that would not give rise to a conflict of interest.
 - 1460 4. If a more advantageous transaction or arrangement is not reasonably possible under
1461 circumstances not producing a conflict of interest, the governing board or committee
1462 shall determine by a majority vote of the disinterested directors whether the transaction
1463 or arrangement is in CGRA's best interest, for its own benefit, and whether it is fair and
1464 reasonable. In conformity with the above determination it shall make its decision as to
1465 whether to enter into the transaction or arrangement.
- 1466 D. Violations of the Conflicts of Interest Policy.

1467

- 1468 1. If the governing board or committee has reasonable cause to believe a member has failed
1469 to disclose actual or possible conflicts of interest, it shall inform the member of the basis
1470 for such belief and afford the member an opportunity to explain the alleged failure to
1471 disclose.
1472 2. If, after hearing the member's response and after making further investigation as
1473 warranted by the circumstances, the governing board or committee determines the
1474 member has failed to disclose an actual or possible conflict of interest, it shall take
1475 appropriate disciplinary and corrective action.
1476

1477 Section 4. Records of Proceedings. The minutes of the governing board and all committees with board delegated
1478 powers shall contain the following.

- 1479 A. The names of the persons who disclosed or otherwise were found to have a financial interest in
1480 connection with an actual or possible conflict of interest, the nature of the financial interest, any
1481 action taken to determine whether a conflict of interest was present, and the governing board's or
1482 committee's decision as to whether a conflict of interest in fact existed.
1483 B. The names of the persons who were present for discussions and votes relating to the transaction or
1484 arrangement, the content of the discussion, including any alternatives to the proposed transaction
1485 or arrangement, and a record of any votes taken in connection with the proceedings.
1486

1487 Section 5. Compensation.

- 1488 A. A voting member of the governing board or voting member of any committee who receives
1489 compensation, directly or indirectly, from CGRA for services is precluded from voting on
1490 matters pertaining to that member's compensation.
1491 B. No voting member of the governing board or any committee whose jurisdiction includes
1492 compensation matters and who receives compensation, directly or indirectly, from CGRA, either
1493 individually or collectively, is prohibited from providing information to any committee regarding
1494 compensation.
1495

1496 Section 6. Annual Statements. Each director, principal officer, and member of a committee with governing board
1497 delegated powers shall annually sign a statement which affirms such person:

- 1498 A. Has received a copy of CGRA's conflicts of interest policy,
1499 B. Has read and understands this policy,
1500 C. Has agreed to comply with this policy, and
1501 D. Understands CGRA is a nonprofit which must engage primarily in activities which accomplish
1502 one or more of its purposes.
1503

1504 Section 7. Periodic Reviews.

1505 To ensure CGRA operates in a manner consistent with charitable purposes and does not engage in activities that
1506 could jeopardize its status, periodic reviews shall be conducted by the Board of Directors.
1507
1508

1509 **Rule 6. Whistleblower Policy**

1510 Section 1. If any member of CGRA reasonably believes that some policy, practice, or activity of CGRA is in
1511 violation of law, a written complaint must be filed by that member with the Secretary.
1512

1513 Section 2. It is the intent of CGRA to adhere to all laws and regulations that apply to the nonprofit organization and
1514 the underlying purpose of this policy is to support the organization's goal of legal compliance.
1515

1516 Section 3. The support of all members of CGRA is necessary in achieving compliance with various laws and
1517 regulations.
1518

1519 Section 4. All members of CGRA are protected from retaliation if any member of CGRA brings the alleged
1520 unlawful activity, policy, or practice to the attention of CGRA and provides CGRA with a reasonable opportunity to
1521 investigate and correct the alleged unlawful activity.
1522

1523 Section 5. The protection described below is available to all members of CGRA that comply with this requirement.
1524 A. CGRA will not retaliate against a member of CGRA who in good faith, has made a protest or
1525 raised a complaint against some practice of the CGRA, or of another individual or entity with
1526 whom CGRA has a business relationship, on the basis of a reasonable belief that the practice is in
1527 violation of law, or a clear mandate of public policy.
1528 B. CGRA will not retaliate against members of CGRA who disclose or threaten to disclose to an
1529 Official of CGRA or a public body, any activity, policy, or practice of the CGRA that the member
1530 of CGRA reasonably believes is in violation of a law, or a rule, or regulation mandated pursuant to
1531 law or is in violation of a clear mandate of public policy concerning the health, safety, welfare, or
1532 protection of the environment.
1533 C. CGRA will not sanction the use of this Whistleblower Policy to be used as a means to defame or
1534 attack members.
1535